



PROHIBITED PRACTICES *(Please initial or check each item)*

SELLING AWAY.

- _____ Acting independently in the securities business or any endeavor that might be construed as involving a security transaction, as an agent for a client or any individual or company without specific written authorization from Verity Investments, Inc. (The Company).
- _____ Accepting compensation, reimbursement of expenses, or other cash payments from unaffiliated issuers, underwriters, sponsors, investment advisors, etc.
- _____ Engaging in the private sale of securities outside the normal association with the Company without prior written approval.
- _____ Raising money from investors without Company approval. This includes, but is not limited to, transactions involving commodities, diamonds, leasing, limited partnerships, oil and gas, precious metals, or real estate.

OUTSIDE ACTIVITIES.

- _____ Acting as a director or officer of any outside corporation without providing prior written notification to Verity Investments, Inc. and then only upon agreement to abide by certain restrictions, including, among other things, that confidential information regarding Verity Investments, Inc. or clients will not be provided.
- _____ Engaging in any outside business activities without providing prior written notification to Verity Investments.
- _____ Purchasing shares of stock at the initial public offering.
- _____ Opening a personal securities account with another broker/dealer without approval by the Company and notification of the other broker/dealer.

COMMUNICATIONS WITH THE PUBLIC.

- _____ Using any sales literature other than that provided by the Company or the funds, or using advertisements of any kind, unless previously approved in writing by the Company. (This includes electronic media such as e-mail and web sites.)
- _____ Sending any letters to clients without prior written approval by the Company in each instance.
- _____ Participating in any speaking engagements involving securities without prior written approval by the Company of content and all sales literature and materials to be used.
- _____ Using e-mail to communicate with clients in reference to company business using any address other than the assigned **verityinvest.com** address.
- _____ Communicating for business purposes on social networking sites without approval.

SALES PRACTICES.

- _____ Accepting currency or monetary instruments, including money orders, travelers checks, and securities in bearer form, from clients under any circumstances.
- _____ Assisting a client in obtaining a loan for the purpose of investing in securities without prior written approval.
- _____ Executing mutual fund and/or variable annuity transactions, including phone exchanges and redemptions, without prior authorization by the client, which must be subsequently confirmed in writing.
- _____ Soliciting securities sales prior to written notification from the Company indicating an approved status in each state where a sale is solicited, and additionally, where any prospective client resides.
- _____ Agreeing to a departure from or alteration of any provision of a customer's agreement without express written consent from Verity Investments, Inc.
- _____ Failing to provide each potential brokerage client with a current prospectus for any fund being discussed.
- _____ Warranting or guaranteeing the present or future value or price of any security or that any company or issuer of securities will meet its promises or obligations.
- _____ Agreeing to repurchase at some future time a security from a client for the employee's account, for the account of the Company, or any other person's account.
- _____ Acting as personal custodian of securities, holding stock powers, money or other property belonging to a client without obtaining prior approval of the Company. Acting as a trustee, administrator or the like for a customer without obtaining prior written approval of the company.
- _____ Borrowing money or securities from a client or loaning money to a client, other than a family member.
- _____ Accepting compensation from a client or anyone other than the Company, for any securities transaction.
- _____ Maintaining a joint account in securities with any client or sharing any benefit with any client resulting from a security transaction without the Company's prior written approval.
- _____ Entering into any business transaction jointly with a client without prior approval from the Company.
- _____ Settling errors directly with a client without the prior written approval of the Company.
- _____ Giving tax or legal advice to clients while acting as an agent for Verity Investments, Inc.
- _____ Accepting orders from a third party without prior written authorization from the customer.
- _____ Asserting that a mutual fund with a contingent deferred sales load (CDSL) is a "no load Fund" or stating that there is "no initial load" without explaining the nature of the CDSL.
- _____ Failing to consider the suitability of all trades, including consideration of the client's investment objectives, risk tolerance, age, financial circumstances and the length of time the client plans to maintain the investment.
- _____ Failing to describe any applicable sales charges or fees to clients or to point out the level at which the sales charge is reduced for quantity purchases.
- _____ Failing to explain to all clients who could benefit from them, the uses of Letters of Intent, Rights of Accumulation, and Concurrent Purchases.
- _____ Failing to advise clients who purchase shares of more than one fund family that by investing in only one fund family, their sales charge may be lower.

- _____ Switching a client from one mutual fund family to another without explaining all ramifications of the switch and having the client sign the Company's Disclosure and Authorization form.
- _____ Distributing to clients research material, reports or other documents marked "Internal Use Only" or "For Brokers/Dealers Use Only".
- _____ Sharing commissions with any person who is not a registered representative of Verity Investments, Inc. or rebating any part of a commission to a client.
- _____ Offering direct participation programs without an adequate and substantive pre-existing relationship and suitability analysis and without prior approval of the Compliance Officer.

OPERATIONS.

- _____ Disclosing to anyone outside of the employment of Verity Investments, Inc. information concerning a customer's transactions or accounts without the prior written approval of the Company and the client.
- _____ Failing to inform the Company, within 7 days, of any changes of information included in the original U-4.
- _____ Failing to immediately communicate in writing any customer complaints, written or verbal, to a registered principal in the Company.
- _____ Forwarding confirmations or statements of accounts other than to the official mailing address of the client.
- _____ Opening mail unless functioning as person in charge of a branch office.
- _____ Preparing and/or providing to customers confirmations and statements.
- _____ Failing to submit or mail securities sales to the home office within one business day of execution.

GIFTS.

- _____ Spending more than a reasonable amount for the entertainment of customers without prior written approval from the Company or giving any gratuity in excess of \$100 per year to an employee or client.
- _____ Accepting a gift in money or property from a client without the prior approval of the Company.
- _____ Accepting non-cash sales incentives from issuers, underwriters, sponsors, etc. in excess of \$100 per year.

INSIDER TRADING.

- _____ Trading, either personally or on behalf of others, on material nonpublic information or communicating material nonpublic information to others in violation of the Insider Trading and Securities Fraud Enforcement Act of 1988.

I acknowledge that I understand and agree to abide by each of the above provisions.

Signature

Date

Print Last Name